

Safe Storage of Hazardous Materials

Request for Program Fund Assistance

Send completed forms to EHS. *Campus mail:* EHS-HMM, 8 RPDB *Fax:* 573-882-7940

Step 1: Registered User (RU) Information (complete all blanks)

RU #: _____ RU Name: _____ RU Phone: _____

RU Department: _____ RU Email: _____

Step 2: Request Details (complete entire section)

Type of Request: Flammable-Materials Storage Refrigerator Explosion-Proof Refrigerator Chemical Storage Cabinet

EHS suggests giving preference to products from Fisher due to existing contracts.

Supplier of item requested: _____ Stock #: _____

Detailed description: _____

Price: _____ List Price Discounted Price

*RU is responsible for 50% (75% in certain instances) of final cost after any discounts are obtained by EHS.
 Do not make any purchases without written approval from EHS.*

Item to be replaced (if any): _____

How will this improve safety? _____

Step 3: Installation information (choose one)

*Safe Storage of Hazardous Materials Program does not provide funds for installation.
 If installation is required, funds must be available and approved in order for request to be approved.*

- No installation is necessary.
- Installation is needed; funds are available and approved.
- Installation is needed; funds are available but have not been approved.
- Installation is needed but funds are not available.
- I don't know if installation is needed; I require assistance from EHS on making this determination.

EHS Use Only

Date Received:	Action Taken:
Priority Ranking:	<input type="checkbox"/> Approved EHS Payment: _____ Account #: _____ MO Code: _____
Funding Eligibility:	<input type="checkbox"/> Deferred to next FY RU Notified on Date: _____
<input type="checkbox"/> 50% <input type="checkbox"/> 25%	<input type="checkbox"/> Denied RU Notified on Date: _____
	Reason: _____
