

Complete the fields below for each instrument and submit to EHS with your instrument for calibration:

Instrument Make:	Model:	Serial Number:
	Factory calibration	EHS calibration
Lab contact:		
Contact Email address:		Contact phone number:

Billing or charge back information for all repairs, calibrations or parts should go to:

Authorized User:	Department:
AU Email address:	AU phone number:
Person authorizing use of MoCode (If different from AU):	
Email address:	Phone number:
MoCode:	Account code:

Costs for calibration services and shipping are estimated and may differ from the fee schedule found on the reverse side of this form.

Internal use only

Date dropped off with EHS: _____ Loaner Issued? SN: _____

Date instrument returned: _____

Date paperwork is transferred to EHS admin: _____

Initial shipping cost: _____ Calibration Cost (with return shipping): _____ Total: _____

Additional charges (if applicable): _____

Explanation of additional charges:

Date AU or person responsible authorized payment of additional charges: _____

Date MoCode billed: _____

Fee schedule for calibration services by Manufacturer and EHS

(Please note that total shipping costs will vary, effecting total cost)

Instrument	Cost for factory calibration (excluding shipping)	Cost for EHS calibration.
Ludlum Model 3 (or 177) - Pulsed calibration	\$150	\$100
Ludlum Model 3 (or 177) – Exposure calibration	\$150	N/A
Ludlum Model 5	\$250	N/A
Ludlum Model 9DP	\$400	N/A
Ludlum Model 3030*	\$1000	\$750
Ludlum Model 2241*	\$1200	\$600
Ludlum Model 1000*	\$500	\$300
Ludlum Neutron Instrument	\$450	N/A
TBM	\$140	N/A

- (*) these instruments normally need several isotope efficiencies with MDAs which incurs additional costs from standard factory calibration costs as follows:
 - MDA: \$50 per isotope
 - Efficiencies: \$15 per isotope (first two free as part of standard calibration)
 - Additional detectors: \$15 each (one detector with standard calibration)
- Factory labor charges range from \$100 to \$175/per hour. EHS labor charges do not exceed \$75/hour.
- Repairs and calibrations may vary, billing will reflect actual changes. Replacement of non-expendable parts will result in additional fees.
- If EHS is unable to calibrate a meter, it will not be sent out for factory calibration without owner approval.